



NKANDLA MUNICIPALITY

Postal Address:
Private Bag x 161
NKANDLA
3855

Physical Address:
Marée Road
Lot 292
NKANDLA

☎ 035-833 0040
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CALL FOR PROPOSAL AND INVITATION TO BID

BID NO: NKA/COR009/2020/21

Nkandla Local Municipality seeks to appoint qualified and reputable service provider to supply and deliver computer equipment.

DELIVERABLES/SCOPE

Specification Summary

Description	Qty
CPU: i7-9700 RAM: 8GB DIMM DDR4-2666 STORAGE: 1TB 7200 3.5" RPM OPTICAL DRIVE: DVD+/-RW Drive GRAPHIC CARD: Intel Integrated UHD Graphics 630 OPERATING SYSTEM: Win 10 Pro 64 WARRANTY: 1 Year, Depot	45.00
21.5" WIDE IPS LED LCD, 16:9, 1920X1080, 5MS RESPONSE TIME, 1000:1 CONTRAST RATIO, 250CD/M ² BRIGHTNESS - D-SUB, HDMI, VESA MOUNT	45.00

SUBMISSION OF PROPOSALS

All priced bids and supporting/ retainable documents must be submitted in a sealed envelope, clearly marked "BID NO: NKA/COR009/2020/21", and be deposited in the municipal tender box situated at the reception area of the Nkandla Municipality, Lot 292, Maree Road, Nkandla, 3855 by **Monday, 14 June 2021 before 12H00**, due to covid 19 no public opening will be held, however the results of the opening will be emailed to all responded bidders within 24 hours after the closing date..

SUPPORTING/RETAINED DOCUMENTS AND BIDS CONDITIONS.

- ⚡ **Quotation, Tax Clearance Certificate, Proof of Municipal Account, Company Founding Documents, Company Profile, 8-BBEE Certificate, MBD4, MBD6.1, MBD8 and MBD9 must be submitted with the proposal (all the MBD forms are available on request).**
- ⚡ Traceable experience
- ⚡ The successful service provider will be required to register on the municipal database; Database Forms are available on request.
- ⚡ The Nkandla Local Municipality Supply Chain Management Policy will apply.
- ⚡ The Council reserves the right to negotiate further conditions and requirements with the successful service provider. And reserve the right not to appoint.
- ⚡ Bids that are late, incomplete, unsigned, faxed or e-mailed will not be accepted or considered. The municipality will accept no responsibility for the late delivery of proposals by courier services or any other forms of mailing.
- ⚡ The Nkandla Local Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or part of the tender.
- ⚡ Bids shall remain valid for 60 – 90 days. (**14 June 2021**)
- ⚡ All prices should be inclusive of Value Added Tax (VAT)

EVALUATION CRITERIA

Nkandla Local Municipality subscribes to the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000) read with The Revised Preferential Procurement Regulations – Gazette

No. 27636, 30 May 2005. The 80/20 preference point system shall be applicable during the evaluation and adjudication of proposals.

Proposals will be subject to a prequalification in terms of functionality, thus:

- **First Stage: Functionality, 100%** (Minimum threshold of 70%) being 60% for Experience & 40 % for capacity.

Description	Score
Experience 60	
Experience: seven or more Original or Certified copies of official orders/award/appointment letters for supply and delivery (related goods/services) in the last five years.	60
Experience: 5 - 6 Original or Certified copies of official orders/award/appointment letters for supply and delivery (related goods/services) in the last five years	40
Experience: 3 - 4 Original or Certified copies of official orders/award/appointment letters for supply and delivery (related goods/services) in the last five years	30
Experience: 2 Original or Certified copies of official orders/award/appointment letters for supply and delivery (related goods/services) in the last five years	20
Experience: 1 Original or Certified copies of official orders/award/appointment letters for supply and delivery (related goods/services) in last five years	10
Capacity 40	
Turn - around time in days for delivery after receiving an appointment letter/official order	
Within 15 - 20 days	25
Within 21 - 30 days	15
Within 31 - 40 days	10
Locality: within the District (15), within the Province (10) and other (05)	15
TOTAL	100

- **Second Stage: Preferential Points System (80/20);** 80 for Price and 20 for BBBEE Contribution. Only bidders who pass the first stage with a minimum of 70% will then be evaluated further in the second stage.

BID ENQUIRIES

SCM	Miss D.Z Msomi	035 833 2015
SPECIFICATION (COMPUTER EQUIPMENT)	Ms. N.P Dlamini	035 833 2006


Mr. L.S Jiji
Municipal Manager
10/05/2021